

Jawaahir Dance Company Space Rental Agreement

3010 Minnehaha Avenue · Minneapolis · 55406

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Jawaahir Dance Company and The Cassandra School are not responsible for any injuries sustained by you or the other people with you. (Necessary legalese)

By renting studio space from Jawaahir Dance Company, I agree to:

- **Not be in the studio space when I am not scheduled** and will notify Jawaahir if my scheduled rental changes.
- **I WILL NOT MOVE THE POLE IN THE CENTER OF THE STUDIO.**
- **I WILL NOT USE THE CYC.**
- **Be respectful of the dance floor.**
  - No food or beverages on the dance floor.
  - No use of tables, chairs, or other objects that will scratch our dance floor.
  - No shoes: tap shoes, Irish wooden shoes, ballroom dance shoes that leave scuff marks, tennis shoes that leave scuff marks, any other shoes that will make the floors marked or scarred in any way.
- **Clean up my messes.** There are multiple brooms and vacuums. Also, if you spill, wipe it up!
- **Put the dance space/studio back to its original set-up.** This includes the sound system and turning off lights/fans.
- **Be prompt in leaving** at the end of my rental time to respect other users of the space.
- **Make certain both purple Jawaahir doors are completely shut when I leave.**

I agree to the following in regards to Jawaahir Dance Company's rental cancellation policy:

- Cancellation of booked space must be made at least 48 hours prior to the scheduled booking time.
- For cancellations made with less than 48 hour advance notice, the renter is financially responsible for all fees.
- For cancellations made before the 48 hour notice or more, the renter will be refunded all eligible payments.

I agree to the following in regards to Jawaahir Dance Company's payment policy:

- If I am a casual, ongoing renter, OR, a one-time-only renter, I will be billed when Jawaahir and I have agreed on rental date(s) and time(s). I will pay Jawaahir upon receiving my invoice **before** my rental.
- If I am a regular, ongoing renter, who has a set rental date and time every month, I will be billed at the end of the month for the next month's rental dates and I will pay by the 5<sup>th</sup> of that next month or on my first rental date, whichever comes first.
  - I understand that my set, unpaid, rental day/timeslot will be held for me before I pay for the next month on faith that I will pay for the upcoming month when I am billed.
  - I understand that I will be notified as soon as possible if Jawaahir or The Cassandra School needs to appropriate any of my ongoing rentals.
  - I understand that I will be notified if there is another renter interested in my set, unpaid, rental day/timeslot so that I may choose to relinquish my set, unpaid, rental day/timeslot or pay for it at the time I am contacted.
  - I understand that it is my responsibility to check all dates, times, and amounts listed on my invoice when I am billed and contact Jawaahir if there is an error.

I agree to the following in regards to Jawaahir Dance Company's penalty policy:

- If I have damaged any of Jawaahir's property, I agree to pay a fee for damages as set per Jawaahir Dance Company.
- If I continue to damage Jawaahir's property, not pay my rental invoices, abuse my rental timeslot (overstay, or sneak into the studio that I have not paid a rental fee for), or give the door key code to those unauthorized by Jawaahir Dance Company, I know that I will no longer be allowed to rent from Jawaahir Dance Company and any and all of my current and future rentals will be terminated. I will also be responsible for any outstanding rental fees or damage fees as set per Jawaahir Dance Company.

I have read the above and agree to these requests and policies as stated by Jawaahir Dance Company.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Information

Cell Phone #: \_\_\_\_\_

Email address: \_\_\_\_\_

Complete Mailing Address: \_\_\_\_\_